



COVINGTON CHAMBER OF COMMERCE

Mission: The Covington Chamber of Commerce is committed to actively promoting a strong local community.

Vision: To enhance the demand for local business in our community through partnerships that foster a strong economy.

Membership Standards & Expectations:

I/we recognize that a membership brings with it the responsibility to assure that all members understand and commit to the following standards and expectations.

1. Understand, support and promote the Vision and Mission of the Covington Chamber of Commerce. <http://www.covingtonchamber.org/about>
2. Abide by the Bylaws of the Covington Chamber of Commerce. The Bylaws serve as the governing document for all programs and will supersede all other documents.
3. Whenever reasonably possible, participate in the functions and activities of the Chamber and promote the enhancement of business and community growth within the City of Covington.
4. Conduct business and professional activities in a reputable, non-discriminatory, manner so as to reflect honorably upon the business community and fellow Chamber members with honesty, integrity, fairness and respect.
5. If the Chamber is notified of misconduct or unpleasant/disruptive behavior the member will be contacted. An evaluation of events and a conversation regarding our Standards and Expectations will occur and a course of action determined.
6. Refrain from engaging in any practices prohibited by law or seeking unfair advantage over fellow members and conform to all laws established by Municipal, State and Federal governments for the control of said business, where applicable.
7. Understand that the Chamber staff and/or Board of Directors may direct (and require) a member to review and re-sign these Standards and Expectations.
8. Respect the role of the Chamber staff and Board of Directors.

I/we also understand that this document is to encourage high ethical standards in our member businesses and professions. Failure to sign and adhere to the Standards and Expectations of the Covington Chamber of Commerce, as outlined above, and defined in the Chamber Bylaws, can result in the termination of my/our annual membership.

Revised 10.4.18

JL

covington
chamber
of commerce
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Luncheon/Breakfast Policies:

In order to support the financial well-being of our chamber every member is expected to comply with the following:

1. RSVP required at least **5 business days** in advance of the Monthly 2nd Thursday luncheon/breakfast.
2. RSVP for attendance-only (no meal) is a \$10 luncheon fee unless otherwise noted.
3. **No Show Policy:** Cancellations for full refund (\$25) must be made no later than 48 hours in advance. Failure to cancel within this time frame will result in a charge for the full luncheon price (\$25) and will be invoiced accordingly.
4. Arrival with No RSVP will result in either a \$10 attendance fee or a \$30 luncheon fee with meal; if available.
5. Prepaid annual Luncheon packs are non-transferable. Proprietary Members may transfer their lunch ticket, in accordance with their membership benefits.
6. A Monthly Luncheon Sponsorship includes: an opportunity to present one's business and marketing materials on the tables and 1 complimentary luncheon meal at the time of the sponsored month.
7. Member/Non-member Marketing materials are allowed during networking times; however, Monthly Luncheon Sponsors are the only ones allowed to display these items on each table.
8. Luncheon Speakers/Presenters receive a complimentary lunch. We welcome speaker assistants/guests to attend; however, if they would like a meal, the standard RSVP and luncheon policies apply.

*Exceptions to the policies listed above are at the sole discretion of the Chamber Management.

PLEASE REVIEW THE DOCUMENTS ABOVE: Vision, Membership Standards & Expectations and Luncheon Policies.